

SOUTH LAWN  
Country House Hotel



Lymington Road, Milford-on-Sea  
Lymington, Hampshire SO41 0RF  
Tel: 01590 643911  
Website: [www.southlawnhotel.co.uk](http://www.southlawnhotel.co.uk)  
Email: [events@southlawnhotel.co.uk](mailto:events@southlawnhotel.co.uk)

# South Lawn – Country House Hotel

WELCOME TO THE SOUTH LAWN HOTEL

Nestled in a secluded spot between the picturesque English countryside of the New Forest National Park and the vastness of the southern coastline, South Lawn provides an ideal and peaceful location for your conference, training course or meeting.

Renowned for its charm and elegance, our hotel team understands the importance of providing a warm and friendly, professional service to ensure your event is successful and your stay is an enjoyable one.

This former country house, set in 5 acres of beautiful landscaped grounds is the perfect destination for any kind and size of meeting from as few as 10 or for as many as 150 delegates, combining a relaxed atmosphere with your conferencing requirements.

Our self-contained Cornwallis Suite is located on the quiet side of the hotel, surrounded by gardens and overlooking the countryside. It boasts its own reception area, bar and private cloakrooms, as well as an entrance terrace offering the perfect opportunity to be used as a reception or break-out area (weather permitting). A small adjoining room to the suite can be used as syndicate space or even for light buffet lunches. Both rooms benefit from air conditioning and natural daylight.

Our extensive grounds lend themselves well to team building and outdoor activities, so your event does not have to be all work and no play. Why not choose something a little different for your conference or celebration and enjoy the thrill of the grill? Throughout the summer months, South Lawn can hold private barbecues on the terrace overlooking the gardens, ideal for exclusive conference entertaining or a relaxed team build.

Our Cedar Tree Restaurant and Bar Area are also available for the smaller meeting with colleagues and friends with light refreshments and lunch served every day.

Wi Fi is FREE to all guests – please ask reception for the current password

**To make an appointment to view the facilities at the hotel please telephone 01590 643911 for the personal service your day deserves.**

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# Conference Suite – Cornwallis Suite

## THE Cornwallis Suite

Located on the quietest side of the hotel, surrounded by gardens and overlooking the countryside. It boasts its own reception area, bar and private cloakrooms, as well as an entrance terrace offering the perfect opportunity to be used as a reception or break-out area (weather permitting). A small adjoining room to the suite can be used as syndicate space or even for light buffet lunches. Both rooms benefit from air conditioning and natural daylight.

Ideal for conferences and exhibitions comfortably seating up to 150 people theatre style, for a formal dinner it can cater for 150 while for an informal buffet 200 can be catered for.

### Suite Specifications

Length -	16.0 meters	Width -	10.0 meters
Max. Height -	3m meters	Location -	Ground Floor
Own Toilets		Disable Access & Facilities	

Floor Plans	Capacity	Floor Plans	Capacity
Classroom Style	50	U-Shape Style	50
Theatre Style	150	Dinner Dance	150
Boardroom Style	50	Cabaret Style	100

Whatever your requirements are, we can advise you of suitable set-ups for your event. Our management team is only too willing to assist with your arrangements.

We have also recently refurbished the function room which includes very extensive audio visual equipment, its sole investment was made for the benefit of the many clubs we now enjoy hosting. Our lavalier microphones and hand held's are Sure SM58s radio packs which surpass the industry standard. We have also have a 4k HDR 70 inch TV installed, the TV takes all the usual presenter inputs such as HDMI, VGA etc. The sound mixer controls the mics, presentation audio and supplies sound via speakers throughout the meeting room and bar. It also provides an audio supply to an induction loop for those with compatible hearing aids.

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## Conference Tariff

Whatever your requirements are, we are only too willing to assist with your arrangements.

### Room Hire – Cornwallis Suite

Half Day £500.00

Full Day £900.00

The above rates include cordials, mineral water, note paper and pencils. Flip Charts, Screens and TV equipment for presentations is available at no extra charge.

### Additional Charges

Tea/Coffee/Biscuits:	£2.50 per person per serving
Tea/Coffee/Savouries:	£3.50 per person per serving
Bacon Sandwiches:	£5.50 per person
Mineral Water:	£3.75 per 1ltr bottle
Filtered Tap Water:	No Charge
Jugs of Orange Juice:	£6.50 per jug

### Lunch Options

£16.50 per person

Working Buffet Lunch

*A Selection of Freshly Cut Sandwiches*

*Sausage Rolls and Pork Pie*

*Vegetable Samosas, Onion Bahjis and Pakora*

*Chicken Skewers, Plaice Goujons*

*Cheddar Cheese and Pickled Onion Bites*

*Tortilla Chips and Dips*

Or

2 Course Conference Lunch

*Chef's soup of the day to start followed by a main course of cold meats, salads, potato dish, & Chef's Hot Dish of the Day. (This is a seated buffet in the Cedar Tree Restaurant)*

Additional banqueting menus, barbecues and hog roasts are available upon request; please speak with a member of the team

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## Delegate Rates & Accommodation

### Day Delegate Rates

£30.00 per person

This package comprises of:  
Room Hire, Morning & Afternoon  
Tea/Coffee & Biscuits, Lunch Option,  
Ice Water & Cordials, Flip Chart.

Other equipment can be hired on request.

The above rates are fully inclusive of VAT  
A minimum of 50 delegates is required

### 24 Hour Delegate Rates

£95.00 per person

This package comprises of:  
The Day Delegate Rate plus;  
3 Course Chef Choice Dinner, Over Night  
Accommodation in a half twin occupancy  
room including Full English Breakfast.  
£50.00 Single Supplement applies.

The above rates are fully inclusive of VAT  
A minimum of 30 delegates is required

### Accommodation

South Lawn has 26 en-suite bedrooms, all very similar and spacious with a mixture of Double and Family Bedrooms. All rooms include colour tv, tea/coffee making facilities, iron and ironing board, fan and hairdryer which helps to save you packing those bulky items. Our attention to detail means you are assured comfort and convenience every night you stay at South Lawn.

### Published Room Rates

Available from our website [www.southlawnhotel.co.uk](http://www.southlawnhotel.co.uk)

Extra child beds & cots are also available at £20.00 per bed/cot per night  
(*you may of course bring your own travel cot when no additional charge will apply*)

Pets Welcome – A nominal charge applies

Full English Breakfast £10.50 per person

Best available rates are via our Booking Button on our website which is subject to  
change depending on availability.

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## Local Area & Location

South Lawn is our beautiful Country House Hotel set in its own grounds surrounded by picturesque countryside, close to the village of Milford, and within easy walking distance of several beaches and just a short drive away from the wonderful New Forest and some of England's most beautiful coastline.

Milford on Sea has something for everyone. Perfect for relaxing, spectacular views, beaches, walks, historic castle, sea trips, bird watching, village life from another era & lots going on all year round. If you are not sure where you want to visit we have many attraction leaflets in the hotel.

Local Airports	- Bournemouth 11.7miles & Southampton 18.6miles
Local Railway Stations	- Lymington Town Railway Station 3.47miles New Milton Railway Station 3.67miles Sway Railway Station 4.29miles
New Forest National Park	- 5 miles

### Directions

From the M27 motorway, at Junction 1 take the A337 following the signs for Lyndhurst, Brockenhurst and Lymington.

Continue through Lymington on the A337 towards Christchurch and Bournemouth.

Turn left onto the B3058 towards Milford-on Sea and Keyhaven.

South Lawn Hotel is on your right shortly after the village sign for Milford on Sea, but before you enter the village.

For your Sat Nav our Post Code is SO41 0RF

The hotel has plenty of free parking places.

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## Booking and Conditions

We would like to advise you of the following conditions before you continue with your conference or function preparations. Making your booking constitutes your understanding of our charges and booking terms & conditions.

### BOOKING

Once you have established that we are offering the facilities you require and you have checked the availability of a function suite at South Lawn, you may make a booking. The booking will only be held for 7 days unless confirmed. To confirm your booking we require a confirmation email to [events@southlawnhotel.co.uk](mailto:events@southlawnhotel.co.uk) Following confirmation you will receive a confirmation contract. Closer to the date we will confirm all final details with you including numbers attending, room lay out, refreshment times and rooming lists. Rooming lists are required for accommodation bookings 1 week prior to the date of arrival.

### PAYMENT

On the day of your conference a final invoice will be issued and if there is an outstanding amount, this should be paid upon departure. We do not allow credit facilities but are happy to accept payment on your credit card. Please note that the Organiser is responsible for the charges and that whilst every effort is made to hold prices for each year, we do reserve the right to amend these at any time up to 6 weeks prior to your reservation. A VAT increase is a good example of why we may change our prices.

### DAMAGE & LOSS

Whilst you and your guests are at South Lawn we ask that you make every effort to safeguard the fixtures and fittings. Offensive or illegal behaviour may result in individuals or the entire party being asked to leave the premises, in which case no refunds will be given & the invoice for the full amount will be charged. South Lawn cannot accept responsibility for the loss or damage to you or your guest's property.

### CANCELLATIONS

Any bookings that are cancelled after a written confirmation has been received will need to be cancelled in writing or by email. Any conferences that cancels up to 7 days prior to the booking will be charged room hire. Non Residential conferences that cancel within 72 hours of the booking will be charged room hire and 50% of pre booked food and beverage. Residential group bookings that cancel within 72hrs of the arrival date will be charged 50% of the full anticipated conference and accommodation balance. If you are forced to cancel for ANY reason either within or beyond your control the cancellation charges will apply. Making a booking constitutes your understanding of these booking and conditions.